



THE COTTAGES AT SPOFFORD LAKE

45 SOUTH SHORE ROAD • SPOFFORD, NH 03462 • TEL 603-363-8904 • WWW.COTTAGESATSPOFFORD.COM

Booking & General Policies

Booking/Reservation information:

- We require a deposit in the amount of 25% of your booking for all reservations made before April 1st and full payment for all reservations is due by April 1. Reservations made after April 1 require full payment when reservation is made. .
- Credit Card information must be provided at the time of booking but no charges will be made without notice.
- All payments of balances will be taken via credit card on 4/1.
- Due to our short season, cancellations occurring less than 60 days prior to the day of arrival will result in loss of deposit **unless unit is re-rented minus a 10% processing fee.**
- 8.5% N.H. state lodging tax applies to all reservations except full season bookings
- Check in time is 4:00PM
- Check out time is 10:00AM.

Upon Arrival

- Each cottage is equipped with a digital keypad door lock for your convenience. The code for each cottage is provided in an email after your booking is confirmed. This code will be active for the entire duration of your stay. If you accidentally press the wrong number while entering your key code just press the "Schlage" button at the top of the keypad to reset the lock. On the handle inside your cottage, there is a small knob, which can be turned to deactivate the keypad and "unlock" the door until the knob is turned back. Use this feature if you will be going in and out of your cabin regularly and do not want to enter the code each time. Please make sure you turn the knob back to the lock position to re-activate the keypad.
- Please park vehicle in the designated parking spot for your cottage. Overflow parking is available at a first come, first serve basis in the lower parking lot. Please see the property manager directly with any parking concerns.

Upon Departure

- Please leave all linens on the beds and towels in the bathroom
- Please do not leave any food behind
- Please take all trash to the dumpster

Occupancy/Guest Policy

- Each cottage has a stated maximum occupancy which must be strictly adhered to. Violation of these limits can be grounds for eviction without refund.

- Guests are permitted to have visitors, but visitors are not permitted on the beach, and visitors (and any visitors vehicles) may not stay overnight on the property. For special events, please see management for special permission for day guests
- Fires are permitted at the beach only
- Portable fire pits are NOT permitted
- Fireworks are NOT permitted
- Clotheslines and portable tents or shelters are not permitted. (Towels can be hung over railing to dry but not left out overnight).

Smoking Policy

- **Smoking/vaping is not permitted in our cottages, on our beach or within 100' of another guest's cottage.**
- Violation of the No Smoking Policy within cottages will result in a \$200 cleaning fee, being collected from the guest's credit card on file after departure.

Beach Policy

- No glass containers (including bottles) are permitted on the beach or anywhere on the lake side of the road.
- All trash must be collected and deposited in the trash containers on the beach or the main dumpster.
- Boats are privately owned. Please do not sit, play, or otherwise use the boats.
- One boat slip is available for weekly rentals on a first-come first-serve basis at a rate of \$15.00 per day. Please contact the property manager for details.
- Kayaks and canoes are available to all paying guests. Life jackets are required while using a kayak or canoe.
- There is no lifeguard on duty. Swim at your own risk

Minimum Stays

- ❓ In-season stays require a seven-night minimum stay. Off-season stays require a two-night minimum. If we have availability in-season, shorter stay reservations can be made on or after June 1st (two-night minimum)